



Via zoom.

Tuesday, 19 September 2023

<u>Executive</u>	<u>Committee</u>	<u>Members</u>	<u>School Representative</u>
Sandy Keen (Vice President) (SK)	Christie Emmerick (Fundraising) (CE)	Lauri Gooch (LGo)	Kirsty Sharman (President) (KS)
Lynne Graham (Secretary) (LG)		Steve Doran (SD)	
Vanessa Reynolds (Canteen Manager) (VR)		Lori Manns (LM)	

#### Welcome & Apologies

Sk opened the meeting at 7.05~~3~~pm.

Apologies received from Rachael Glasson, Louise Rayner, Avril Desmond, Marieke Lam, Michael Brown

#### Minutes of the Previous Meeting

Minutes were not circulated prior to this meeting.

#### Action Item:

*LG to circulate the minutes from the previous meeting prior to the next meeting.*

#### Correspondence

The grant money has come in \$38653 – for the play ground.

Scott Morrison – grant not approved but grant application received. 3650 – 1700 for new freezer – 500 BBQ – etc.

#### Presidents Report

P&C affiliation email comes with One Drive and teams accounts. SK has sent a teams invite out.

School asked for an extra BBQ – 300 exec approved. Bunnings at Kirrawee (\$140 cost to P&C)

#### Principal's Report

2 BBQs always at the school. Thank you P&C. They threw in BBQ tools

Thanks to Christe and the team for the fathers' day stall.

Stay and play this term has been busy.

Thank you Vanessa for Rainbow treat day for SRC



Kindy Orientation – 2<sup>nd</sup> week back. 1<sup>st</sup> session with the parents. 1 person to help organise – 17<sup>th</sup> Oct pour coffee etc. 2 hours in morning.

Update on playground – Start the build before the end of the year. Behind the demountable. School funds will be used to help fund the build. Roughly \$80000.

Feedback from parents around OOSH provider. KS met with Camp Australia. Myat (Supervisor) last day today. They are recruiting a new supervisor. Issues with food. Some of that is with council regarding food handling. Some of those concerns raised will be fixed.

Behaviour policy – present final draft with more people. Will bring it to the next P&C meeting. The one that was in place was not working and needed some tweaking.

#### Treasurer Report

Held to next meeting.

Vote for \$300 equipment – all in favour  
\$300 – all in favour  
Draw cheque – all in favour

#### Resolution:

To pay Sponsorship/Donations to school, agreed cheque to be drawn for Technology \$4,900

#### Fundraising Report

LG - Fathers' Day stall went well.

Stay and play very popular – week 2 & 9

Referendum BBQ – lots to volunteer

Working with school end of year picnic.

#### Canteen Report

Rainbow food day – thanks to the staff who helped out. Underestimated how busy it would be. Kids had fun. Spent \$200. Taking \$5-600 Tagging onto the SRC day.

Price review? We will get to that early next term. Everything is still making a profit. Maybe another food day in term 4 but know how busy it can be.

#### Uniform Shop Report

Hold over until next meeting

#### Action Item:

*The filing cabinet is not opening. Needs to be opened as there is money inside.*



Resolution:  
 To spend \$90 to buy storage boxes for the preloved uniform items.

General Business

SD – big thank you to Kirsty and Lynne for the grant for the playground.

Acknowledge Lynne

Fathers’ day breakfast was great.

*Action Item:*  
 To set up Microsoft Share Point.

Next meeting will be 17 Oct 2023 on site.

RG declared the meeting closed at 7:35pm

Action Items 2019

Item	Action	Responsible Person	Status Update
1	AK to give auditor’s report at next meeting	AK	Completed
2	To contact current and prospective sponsors regarding sponsorship packages	LG	Completed
3	Contact sponsors for bags	LG	Completed
4	The filing cabinet requires maintenance	KS	In Progress
5	Circulate minutes from the previous meeting	LG	In progress



6	Set up Microsoft Share Point	SK	In progress