



General Meeting held in the library at GyMEA North Public School, Ruby Rd GyMEA.

Tuesday, 21 May 2024

Executive	Committee	Attendees	School Representative
Connie Terry (President) (CT)	Rhiannon Blacklock (Uniform shop) (RB)	Avril Desmond (AD)	Kirsty Sharman (Principal) (KS)
Christie Emmerick (Secretary) (CE)	Alisha Markham (Uniform Shop) (AM)	Marieke Lam (ML)*	Sally Fallah (SF)
Sandy Keen (Vice President) (SK)	Tamsin Nolan (Fundraising) (TN)		
Vanessa Reynolds (Canteen manager) (VR)			

*designates non-financial attendees

Welcome & Apologies

CT opened the meeting at 6:34pm.

Apologies received from Louise Rayner, Rachael Glasson, Lauri Gooch, Lisa Sussmilch

Principal's Report

1. Renovations to "Sally's room" have been delayed by the DoE for now, but will continue.
2. Email Mr Brown to update P&C details on school website – CE to action.
3. Election of office bearers to vacant roles:

Treasurer

Nomination – Tamsin Nolan nominated by Christie Emmerick

Seconded – Vanessa Reynolds

No further nominations were made.

Tamsin Nolan elected Treasurer.

Vice President #2 – in the absence of any nominations, position is dormant and able to be reinstated via vote at any meeting.

Treasurers Report



Carried over in Louise's absence, with a note that our charity status and canteen payroll require action ASAP.

Fundraising Report

TN presented the fundraising report. Spreadsheet available in Teams.

Mother's Day stall raised over \$2000 and loved by all kids.

Stay & Play is on Friday.

Lauri liaising with the school to organise a disco in Term 3.

Canteen Report

VR presented the canteen report. There are new requirements from the Food Safety Authority that will require Kristy to undertake training as a Food Safety Supervisor before September. Committee approved budget of up to \$250 for the course, and payment for Kristy for her time.

TN to investigate Kristy being casual vs permanent part-time.

KS noted that the canteen may like to offer window service for students for Grandparent's Day on 25 June. VR to liaise.

Uniform Shop Report

AM and RB presented the uniform report. Financial information available in Teams.

Investigating suppliers – Midford are cheaper for shirts, more expensive for a few items, but all made in Australia and higher quality. Midford also store stock for us, allowing the uniform shop storage to function more efficiently. Unsure if we have a contract with Claudine's and what happens to our school stock they have if we switch suppliers. CT to liaise with uniform volunteers to start actioning the switch.

Discussion of a polo shirt option instead of button-up shirts. More research required, but option approved in principle. Kirsty to look into consultation requirements.

General Business

1. Going forward, meeting dates will be weeks 3 and 7 of each term, onsite at school, at the Tradies, with a Teams link available to listen in.
2. All financial members will be added onto Teams to be able to collaborate.
3. The constitution, by-laws and a guiding principles document all need to be updated and linked. This will be a collaborative effort via Teams, all suggestions welcome.
4. Grant of \$3000 has been approved for Volunteer support, suggestions of best use to be put to CT or CE and they will confirm if the grant money can be used. A second Square terminal, laptop/tablet, labeller, bookkeeping software were all discussed.

CT declared the meeting closed at 7:41pm