**General Meeting**

**Tuesday, 21 February 2017**

**In attendance**

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| Rebecca Hembling (RH)Nicole Royan (NR)Lynne Graham (LG)Jennifer Smith (JS) | Penny Borrill (PB)Kim Birstins-Crabtree (KB)Heather Locker (HL)Carla Janssen (CJ)Lisa Copp (LC)Julie Williams (JW) | Sandra Forman (SF)Kath Wilson (KW)Michael Brown (MB) |

**Agenda Items**

1. Welcome & Apologies

RB opened the meeting at 7.30pm.

Apologies were received from the following members:

Fiona Cuthill, Erin Barker

1. Minutes of the Previous Meeting

*Motion: To accept the minutes from the previous meeting.*

Moved: Nicole Royan

Seconded: Heather Locker

Motion carried.

1. Actions and business arising from the minutes of the previous meeting

Nil

1. Correspondence

Nil

1. Principal’s Report

Thank you to P&C for 2016 - donations of a lot of money; This benefits the children and teachers. Tea and tissues was an enjoyable morning. Many attended.

Diary dates - Parent info sessions tomorrow evening - high school principals from Gymea Tech and Port Hacking will be attending after the stage 3 info session

Parent teacher - Week 11 more info to come - book online; preferred by all and is working well

This Thursday Gymea Tech to talk to stage 3 students about high school - Communication with Port Hacking is underway about their transition program. Gymea Tech don’t do an in school hours orientation. We are looking at a possible change in the transition program at Port Hacking to consist of 1 day instead of 3 half days. Half of our students go to Port Hacking & the other half to Gymea Tech.

2017 - 342 students 14 classes formed based on numbers. The composite classes are formed on mixed abilities with the exception of this years 4/5 class; this is an enrichment class. The top year 4 and top year 5 students are in this class. The 3/4 composite is not streamed; it is mixed ability. children are being supported and extended to their ability in each class. Teachers are teaching stages not grades and they focus on individual needs.

Speech pathologist - Stephanie Crookson is working with kindergarten to identify issues.

Liza Fox is leaving. She has received a promotion. She will be overseeing the person who will be taking her replacement. She will stay until this is done. Staff are having morning tea for her tomorrow.

2017 Maintenance plan - play areas; to be joined by bricks from 50th Anniversary fundraising

1. Treasurers Report

JS presented the Treasurers report (see attachment 1).

*Motion: To accept the Treasurers Report.*

Moved: Heather Locker

Seconded: Rebecca Hembling

Motion carried.

1. Fundraising Report

No committee however we are still seeing lots of activities. purchasing has worked rather than donations for the mothers day and fathers day stalls. Hampers were great.

Sponsorship program - an opportunity for community members to advertise. Strict policy is set by DoE in regards to sponsorship. The issue we are facing at present is only 3 gold sponsors. The contract states there is to be only 3 gold sponsors at any one time. Tom Thumb would like to be gold sponsors to support our school, however there are no Gold packages left. Gold sponsors have most exposure. 12mo contract for $2200. 3 levels Gold, silver, bronze.

Vote - For a renewal clause to be added to the contract. The contract dates will be from 1 March to 28 Feb. A Pro-rata amount will be set for current sponsors within this current year. Current Gold Sponsors have the right of refusal with one months notice.

All in favour

5c Friday to start next week with a revamped program. There will be a visual display for students to use as an incentive - “Pennies for Play”. Money collected will go towards new large games, soccer goals and basketball hoops. More information will follow

1. Canteen Report

NR presented the canteen report (see attachment 2).

New pricing effective 6th March

*Motion: To accept the Canteen Report.*

Moved: Penny Borrill

Seconded: Lisa Copp

Motion carried.

1. Uniform Shop Report

Uniform Shop report was presented by PB (see attachment 3).

Swimming caps are in - some to go to Pam in canteen

Uniform photos to be put on the website. KW

Vote for a further $3000 to be donated back to the P&C. All in favour

winter jacket samples will be given to the office by Friday. Ordering early worked last year.

*Motion: To accept the Uniform Shop Report.*

Moved: Jennifer Smith

Seconded: Lynne Graham

Motion carried.

1. General Business

RH - Storage space in hall - buy shelving system approx $1000 -

vote - To allow up to $1000 to be spent on shelving - all in favour

vote - For P&C to purchase the poster competition prizes up to $210 - all in favour

LG - Questions from Parents

* 1. Is there a possibility to change the school time from 9:30am-3:30pm to earlier?
		1. This under advisement - will discussed at a later date
	2. Is there an option to change the uniform to Polo shirts?
		1. Polo shirts are too casual. Our current shirts are smart and send a good message about our school. Looks good on excursions and when students are representing our school.

RH - School shoes - Last year at presentation day many student (captains included) were observed wearing black trainers for school shoes. Are trainers allowed to be worn?

SF - no. Black leather school shoes are the correct uniform. Everyone wore the correct shoes on photo day - these are what is to be worn everyday.

On the behalf of the P&C are extending our condolences to Donna Robertson’s family. Donna passed away in January.

Next meeting will be Tuesday, 21 March 2017 at 7pm

**RH declared the meeting closed at 9:40pm.**

**Action Items 2017**

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| **Item** | **Action** | **Responsible****Person** | **Status Update** |
| **1** | Adjust time periods for Silver & Bronze Sponsorship Packages - prices to reflect | RH ? | Underway |
| **2** | Uniform Photos to be added to the website | KW | KW to get photos from office ladies |
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