**General Meeting**

**Tuesday, 19 September 2017**

**In attendance :**

|  |  |  |
| --- | --- | --- |
| Rebecca Hembling (RH)  Nicole Royan (NR)  Lynne Graham (LG)  Jennifer Smith (JS) | Heather Locker (HL)  Carla Janssen (CJ)  Collette Finlay (CF)  Lisa Jeffree (LJ)  Maria Alessi (MA) | Sandra Forman (SF)  Kath Wilson (KW)  Michael Brown (MB) |

**Agenda Items**

# Welcome & Apologies

RH opened the meeting at 7.10pm.

Apologies were received from the following members: Penny Borrill (PB), Kim Birstins-Crabtree (KB), Marianne Topple (MT)

# Minutes of the Previous Meeting

*Motion: To accept the minutes from the June meeting*

Moved: Heather Locker

Second: Jennifer Smith

Motion carried

*Motion: To accept the minutes of the July meeting*

Moved: Nicole Royan

Second: Lynne Graham

Motion carried

# Actions and business arising from the minutes of the previous meeting

Nil

# Correspondence

# Nil

# Principal’s Report

Kindergarten orientation will be held in Wk 2 (19th Oct). The Stepping Stones program will be held in Wk 3, 4 and 5. This is our transition program and will be held from 2-3pm. During the program there will be speakers to address the parents. Topics will include healthy lunches and a speech therapist.

Sport and special photos will be taken on Friday 20th Oct, information will be in the newsletter. Approximate times will be indicated.

Interrelate parents evening session haven’t happened this term. Evening sessions will be in the first week back on Wednesday evening (11th Oct). Where do I come from? For Yrs 3-4 and Puberty for Yrs 5-6.

Film By The Sea for 5/6B was a success. The film will screen on 24th Oct at the festival. The class will   
attend the Matinee event.

School captains for 2018 will be elected in term 4. Information will go out to families then interested students can self nominate.

Kinder enrolments for 2018 are currently at 67. That will mean we will have 15 classes next year. Assets are coming out to scope for another demountable, however it will probably be placed next to Mr Brown’s classroom on the hill. We may not need it however we need to be prepared. It will take about 3 months to get a demountable installed ready for use so the paper work needs to happen now. The   
multipurpose room has been used in the past while we have waited for the new demountable. If this goes ahead we will need a new smart board etc to kit it out. We have 2 permanent positions open at present for teachers. At the end of the year Marianne Topple will be retiring. Her position will be flagged as will Kim Baldwin’s. Mrs Topple will be back for Best Start assessments in 2018 but she will not teach after 2017.

Friday forums will move to 2 a term. Only 3 parents currently attending. There will be a consultation meeting with the community for school plan; the date to be set after the survey results come back. The survey is finishing on 31 Oct.

There are Sponsorship changes for schools. There is a new preference for term supporters. The sponsorship money also needs to be linked to a project. These directives have come from the DEC. The Dept have also stressed that we can only engage with ethical sponsors.

Someone wrote to Eleni Petinos about the Boulevarde pedestrian crossing. She has written to Roads and Maritime Services. The response came back that safety investigation is a matter for council and the complaint has been referred there. Members of the public can nominate where speed cameras need to go. One has been requested on our behalf by Eleni Petinos. We also need to teach the children that we can’t always trust drivers and we need to be doing the right thing when crossing roads.

Tree work is being done in the holidays.

Library furniture is coming. KW has been running the project and the same decor as computer lab will be put into the library.

# Treasurers Report

JS presented the Treasurers report for June and July

*Motion: To accept the Treasurers Report.*

Moved: Heather Locker

Seconded: Lynne Graham

Motion carried.

# Fundraising Report

Fathers Day stall turned a profit. A big thank you to Nicole for shopping and taking a day off work to oversee the stall. Thanks also to the volunteers who manned the stall.

Cocktail party is on 21 Oct. Tickets are on sale until 12 Oct.

Our fundraising pavers are still on sale. These will be used to create a path in front of the office building coming in from Ruby Road entrance.

We will host a Christmas raffle as in previous years.

Check if Rise and Shine want to renew their sponsorship.

We will not host another disco at the end of this year. The sausages in the freezer can be used for a BBQ on movie day.

# Canteen Report

Pam Sutherland has given her resignation notice and will leave at the end of this term. She already has another job. We may need to run an ad in the leader and definitely in the newsletter & on social media for a new canteen supervisor. Nicole will help with the transition of a new person. We have to advertise in the wider community. Some mums are already interested in stepping up. Pam may help at the beginning of the year. The school community is eternally grateful for Pam’s 8 years of service to the school; she has continually gone above and beyond. Pam has only had one day off in her entire time working in the canteen. That level of dedication will be hard to replicate - Thank you Pam on behalf of the entire GNPS community! Canteen may or may not survive but we will do our best to keep it running.

*Motion: To accept the canteen reports*

Moved: Jennifer Smith (JS)

Second: Heather Locker (HL)

Motion carried

# Uniform Shop Report

RH delivered report - June, July, Aug.

We are looking at a new back pack sample. To submit an order there is a minimum spend of $2000.

The uniform shop will give back a further $5000 to the school

*Vote to allow the uniform shop to give back $5000 to the school*

All in favour

Motion carried

KB and PB are not able to open the uniform shop on Orientation Day.

RH cannot speak at Orientation Day - NR will do the speech on behalf of RH, oversee morning tea and open the Uniform Shop.

Proposed Super Saturday date put forward by KM & PB was 27 Jan from 9am-11:30am. Members present disagreed and the date was set for Saturday 20 January from 9:30am to 11:30am.

More people are asking for preloved and not new items. If anyone has any donations please bring them to the school.

LJ asked about eftpos. Currently she buys all her uniform items from Claudine’s instead of our uniform shop as we have no eftpos facilities. The P&C could potentially look at this in the new year; it was looked at this year however it proved too costly.

*Motion: to accept the uniform shop reports*

Moved: Carla Janssen

Second: Lynne Graham

Motion carried

# General Business

All P&C positions are open for next year. A note was sent out about positions available. JS and LG are happy to continue in their current positions. HL is not in a position to continue. We need to find a new auditor now; potentially we will have to pay someone to do the job. RH is stepping down as president. KB and PB will not be continuing with the uniform shop either. NR is stepping down as VP. She will continue in the canteen to assist with the transition. We will need a new fundraising team.

If we don’t have a P&C it affects everything. There will be no canteen and no uniform shop. The reason most people are stepping down from positions on the P&C is because the tendered period to hold said positions is up and they are unable to continue.

Last meeting a motion was put forward for soccer goals and other sporting equipment. We were unable to pass the motion as we did not have a quorum present. We need fixed goals and are currently looking into options. We potentially need approx $1000 for soccer goals. $5000 potentially for basketball hoops. Mrs Fallah is looking into options.

*Vote: To pledge $10,000 to the school to buy new sports equipment*

All in favour

Motion carried

We will advertise on the Facebook page money that has been spent and given back to the school to create awareness of what the money being raised is being spent on.

We need to review if we previously pledged money for the Chaplin program.

Caroline Ricks in the office is also retiring and her last day will be Wednesday 13 Dec. A gift will be given at the presentation day.

Next meeting will be Tuesday, 17 October 2017 at 7pm

RH declared the meeting closed at 8:15pm.

**Action Items 2017**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Action** | **Responsible**  **Person** | **Status Update** |
| 1 | Get a bag sample for new backpacks | PB | Still outstanding |
| 2 | Quotes for back boards | SF | Completed |
| 3 | Check commitment to Chaplain funding | NR | To be completed |
| 4 |  |  |  |
| 5 |  |  |  |