



## General Meeting

Tuesday, 18 November 2014

### In attendance

Nicole Royan (NR)

Christy Jessep (CJ)

Sarah Dunne (SD)

Deb Sykes (DS)

Danielle Ruming (DR)

Julie McQuilty (JM)

Marnie Szeles (MS)

David Bourke (DB)

Kristy Powles (KP)

Lynne Graham (LG)

Heather Locker (HL)

Andrew McDonald (AM)

Sallie Wilson (SW)

Rachel Petersson (RP)

Yasmin Ammon (YA)

Carla Janssen (CJ)

John Richards (JR)

Sandra Forman (SF)

Marianne Topple (MT)

Debbie Whitham (DW)

Kath Wilson (KW)

Liza Fox (LF)

### Agenda Items

#### 1. Welcome & Apologies

NR opened the meeting at 7.00pm.

Apologies were received from the following members:

Rebecca Hembling, Tanya Kerr, Sally Fallah, Michelle Warring

#### 2. Minutes of the Previous Meeting

*Motion: To accept the minutes from the previous meeting.*

Moved: Lynne Graham

Seconded: Sallie Wilson

Motion carried.

#### 3. Actions and business arising from the minutes of the previous meeting

Nil

#### 4. Correspondence

Nil



## 5. Principal's Report

### REBEL SPORTS VOUCHER

Thank you for the Rebel Sport voucher for \$110. Mr Brown went to Rebel and purchased 4 soccer balls and a smaller ball with the voucher.

### NOMINATED NICOLE FOR COOK COMMUNITY AWARD

The annual Cook Community Awards provide the opportunity to recognise the contribution and selfless service of volunteer members of organisations within our local community. The Awards will be presented at a special community ceremony followed by a morning tea on 6 December. Nicole Royan was nominated for the Cook Community Award by the school for this award.

### TREE MAINTENANCE

Tree maintenance is starting tomorrow, Wednesday, 19 November from 7am. There will be little interruption to the school. AM raised that two trees have crossed over and requests tree person to have a look at the trees. It was also raised that the tree person blocked off the path which caused the children to be unsure of where to enter the school grounds. SF confirmed that the school should have been notified of this so that the children could be informed of where to go.

### BAND

The school band will have a band Show Case on Wednesday from 7pm. This will give children who are joining the band next year to see the band perform.

### INSCHOOL TRANSITION

We have an in-school transition program which the school is very proud of. Every Thursday for the next three weeks year 6 children will receive a diary with maps and a time table. They will be able to write a recount of their day in the back of the diary and experience subjects which they have in high school. Thanks to Mr Brown and stage three teachers for putting diary together.

### PARENT FORUM

There were over 30 parents at the forum. Teachers have also been giving feedback. There will be another parent forum early next year. Executives and the Assistant Principal will all work on the new plan.

### IPADS

The school has purchased another 30 iPads. This brings the total to 50 iPads available for the children at school.

### ANNUAL SCHOOL REPORT

The format of the Annual School Report is going to change to be in line with the new school plan. The surveys completed by parents will be utilised to assist with the valuation.



#### PARENT VOLUNTEER MORNING TEA

There is a morning tea to thank the Parents who volunteer within the school on Tuesday, 2 December at 11.30. Invitations will go out this week.

#### HOKEY POKEY MARKETS

The Hokey Pokey markets will be held on the school grounds on Sunday, 30 November from 10am.

#### CHAPLAINCY PROGRAM

An application has been received by the school to reapply for a Chaplain for the school. LF advised that the Federal Government has given funding to the State Government to assist with this program. Instead of a four year program applications can only be made for funding for 2015. Priority is given to schools with a Chaplain already at the school. Funding is granted for a Chaplain and not for a specific person. The school could be allocated any Chaplain.

### 6. Chaplain's Report

Term 4 will see the current programs wrapping up for the kids. LF is being optimistic about 2015. Application for the program only allows 250 words to sum up why we need a chaplain. Federal government couldn't fund state based program. State has to fund program with money from the federal government.

NR asked if LF aware of Kingsway Markets which were raising funds for school Chaplains in the shire. LF is aware of the fund raising.

### 7. Treasurers Report

NR presented the Treasurers report (see attachment 1).

*Motion: To accept the Treasurers Report.*

Moved: Rachel Petersson

Seconded: Deb Sykes

Motion carried.

### 8. Fundraising Report

#### DISCO

Disco went well raised and \$870 was raised for the P&C. The new DJ worked really well. She kept the kids engaged. Numbers were a little down.

#### MOVIE NIGHT

SD asked if there would be any teacher involvement on the night. SF said the teachers hadn't had a chance to discuss and would advise at a later date. Question was raised as to if there was any lighting in the toilets for night and this will be investigated. SD will start putting fliers around the school. SD discussed ways of getting people to sign up to volunteer. Poster up for people to choose



a time slot and duty which suited them. SD is going to get a quote for licensed security guards to patrol the grounds. There will be no refunds for wet weather as the event will go ahead in wet weather. SD will look at sign post seating ie seating area or blankets. NR – SD has done an excellent job. Also acknowledged work by DS and MS.

FIVE CENT FRIDAY

Last day for 5c Friday is 5 December.

## 9. Canteen Report

NR presented the canteen report (see attachment 2).

Pam needs more people to put on the roster. Having problems with a few who just don't turn up and they will not be put on the roster again next year. There needs to be a balance of \$3000 kept in the account to place orders at the beginning of next year. The canteen will return \$1500 to P&C and that will leave \$3928 in the account. This will act as a buffer. Thursday, 11 December is the official last day of canteen. Slushees will be 5 December.

*Motion: That the canteen give \$1500 to the P&C and retain remaining amount in the account. To accept the Canteen Report.*

Moved: Sallie Wilson

Seconded: Julie McQuilty

Motion carried.

## 10. Uniform Shop Report

Next Wednesday, 26 November is the last day that the uniform shop will be open. Shop will be open on Saturday, 17 January 2015 from 0900-1200. Kristy Powles and Mel McCormick will be taking over next year. Julie McQuilty and Danni Rumming are stepping down and happy to hand over in a financial and well organised state. A cheque for \$7000 will be handed over to the P&C for this financial year. Account balance is \$13000 to be retained as a buffer for purchases for next year. Uniform Shop report was presented by DR (see attachment 3).

*Motion: To accept the Uniform Shop Report.*

Moved: Sallie Wilson

Seconded: Rachel Petersson

Motion carried.

## 11. Audit Report

Financial year is 1 December to 30 November. All banking and cheques to be cleared before 30 November. Please contact HL if there are any questions. All will be returned at the start of school.



## 12. General Business

### MONTHLY MEETINGS

Earlier in the year we discussed changing our monthly meetings to be reduced to twice a term. SD requested monthly.

### FIVE CENT FRIDAY PARTY

Five cent Friday party will be Friday, 12 December. Date to be advertised in the newsletter.

### P&C ROLES FOR 2015

RP and YA have asked if they can hand 5 cent Friday over to another parent helper.

DB has indicated that he will be unable to continue his role as Vice President next year.

DR and JM will not be continuing with the uniform shop.

HL asked if there is another accountant available to do the end of year audit she would hand over to them.

Special thank you to Carol and Stan Garner and for all their help and support at the school. HL suggested P&C give a special gift of flowers to show our appreciation.

Cath Summerville – thank you for your assistance with school banking.

### SCHOOL BANKING

School banking changed to a Wednesday this year. Children involved in the band are unable to get to school banking. Suggestion that someone collect all the band banking books and return them to the kids.

### SCHOOL CAMP

HL requests a list of requirements for camp before the end of the year so we can get organised in the holidays.

### SUSTAINABILITY GRANT

Sutherland Council has given grants to Yarrawarra public school for sustainability. This is on the Facebook page of Sutherland Shire Council. Bunnings also do sustainability grants also. SF we have already utilised this when we did the front garden.

### EQUIPMENT LIST

HL can we please have a list of equipment for each stage for next year. SF we do this at the end of the year.

### FUNDING FROM P&C

HL would like to see where the P&C money goes. Can we tell the parents what the P&C purchase.



PEDESTRIAN CROSSING ON THE BOULEVARDE

RP has raised vehicles not stopping for the pedestrian crossing. It is controlled by traffic control lights and vehicles are not stopping on the red signal. Letter to be written by SF to Commander of Sutherland LAC for traffic enforcement. MS also commented and agreed it is an issue

THANKS TO P&C

SF thanked the P&C for their work and fundraising efforts.

P&C DINNER

End of year dinner will be on Tuesday 9 December at 7pm at Moonlight at Sutherland.

Next meeting will be Tuesday, 17 February 2015 at 7pm.

**NR declared the meeting closed at 8.25pm.**

**Action Items 2014**

Item	Action	Responsible Person	Status Update
1	Online ordering for uniform	RH	Still outstanding
2			
3			
4			
5			

Canteen report as at 31 October 2014

Details	DR	CR
Opening Bank Balance as at 1 October 2014		\$11,769.41
Plus Income:		
Interest		8.97
Takings during October		<u>2,022.25</u>
Less Expenditure:		
#327297 Global Inv 62619	1,528.36	
#327296 Tropical Slush Inv 5187	684.00	
#327298 P Sunderland Fresh Food Term 4	600.00	
#327299 N Royan Reimb lunch baskets & clock	<u>24.00</u>	
Subtotal	<u>\$2,836.36</u>	<u>\$13,800.63</u>
<b>Closing Balance as at 31 October 2014</b>		<b><u>\$10,964.27</u></b>
Less Outstanding Cheques:		
#327300 Global Inv 63127	749.71	
#327301 Unilever Inv 3501883882	170.56	
#327302 Global Inv 63494	<u>725.28</u>	
	<b><u>\$1,645.55</u></b>	
Funds Available:		<b><u>\$9,318.72</u></b>