



General Meeting

Friday, 23 October 2015

In attendance

Rebecca Hembling (RH)
Nicole Royan (NR)
Christy Jessep (CJ)
Sarah Dunne (SD)
Melinda McCormick (MM)
Danni Ruming (DR)

Carla Janssen (CJ)
Ruth Sannes (RS)
Penny Borrill (PB)
Kristy Powles (KP)
Lynne Graham (LG)

Sandra Forman (SF)
Yuki Humphreys (YH)
Katie Macintyre (KM)
Lisa Copp (LC)

Agenda Items

1. Welcome & Apologies

RB opened the meeting at 9.30am.

Apologies were received from the following members:

Heather Locker, Sallie Wilson, David Bourke, Marnie Szeles, Deb Sykes, Michael Brown, Sally Fallah, Maryanne Topple, Deb Whitam, Kath Wilson, Julie McQuilty, Liza Fox, Tanya Kerr.

2. Minutes of the Previous Meeting

Motion: To accept the minutes from the previous meeting.

Moved: Sarah Dunn

Seconded: Rebecca Hembling

Motion carried.

3. Actions and business arising from the minutes of the previous meeting

Nil

4. Correspondence

Nil



5. Principal's Report

THANK YOU

Thank you to the P&C and parent body for the family photo day and the barbeque at Bunnings which raised a significant amount of money. Thanks for the morning tea provided to 2016 kinder families. The school appreciates the contribution from the P&C.

TELL THEM FOR ME SURVEY

Many schools are using the 'Tell Them from me Survey' to gather relevant information from students, parents and staff on how the school is performing and evaluate the opportunities that are provided to students. This morning we have only received 68 responses. This is a good response compared to other surveys but still not a good representation of all our families. It gives us really good feedback on how we are going as a school and helps us with future planning. The survey closes today at end of business.

PARENT VOLUNTEER MORNING TEA

The morning tea for parent volunteers will be on 11.30am Tuesday, 1 December. This morning tea is to show our appreciation to the parents who help out in our school.

SCHOOL CAPTAINS

The school captains are going to be voted on in the coming weeks. Self-nominations are still open and will be closing on Friday of week 6. The staff will look at who has nominated and who will move to the next stage where the students write a speech and voting takes place. If there are a lot of nominations it will need to be scaled back to five boys and five girls.

STEPPING STONES

Stepping stones starts today from 2:15-3:15pm in the kinder rooms. It runs for three consecutive Fridays. On the 3rd Friday there is a literacy session running to discuss what kinder students are learning and what can be done at home to assist with their learning.

HIGH SCHOOL TRANSITION

High school transition is a four week program running in weeks 3-6. Kids will be walking to the schools. At the completion of this program we will have our own transition program at school where the students will be learning to read maps, time tables, wood work, history, sewing, music and a few other subjects.

SCHOOL TREES

Work on the trees has been completed this week. A grade 5 arborist came out and looked at our trees. He looked at what trees were dying and which trees needed some work. It is now the responsibility of school principals to complete a check on all trees. Principals don't want the accountability of this process. SF is supposed to complete a report about the trees. SF employed an arborist to look at trees and has paid to have work done. SF is considering tagging all trees on the school grounds to record a history on work undertaken on each tree. This process is extremely



unfair on the schools with a lot of trees as they are paying a lot of money on the trees but schools with no trees have no expenses.

MULTI-PURPOSE COURT

We are very grateful to Tradies GyMEA as they are donating \$10,000 towards our multi-purpose court. I have notified Dion Tucker from tiger turf that we want to go ahead. He is very busy over the school holidays as that is when the majority of his work is done. He will discount our quote by \$2,500 if we do the work during school time. We are also getting a quote from Dion for the other two areas we would like to turf. SF will talk to Dion about how these projects will impact on the playground.

SIGNAGE

We are still having a lot of trouble with parents driving up the driveway to the staff car park. There will be a new sign which will be double sided with teachers only and a stop sign on the other side.

Alternate red and green stripes with messages for students will be placed on stairs to make them more attractive. They will read messages like be polite and be a friend. At the top of the stairs there will be giant B's - be safe, be respectful, be a learner.

P&C MEETINGS

MT suggested personal invitations to kinder parents to attend the first meeting next year.

6. Chaplain's Report

Nil

7. Treasurers Report

RB presented the Treasurers report (see attachment 1).

Motion: To accept the Treasurers Report.

Moved: Danni Ruming

Seconded: Kristy Powles

Motion carried.

8. Fundraising Report

FAMILY PORTRAIT SESSION

Thank you to everyone who attended the family portrait session. The photographer said we were all lovely people and it was a great response. We raised \$600. People will be invited in the next couple of weeks to view the photos. RH suggested that a few families who had photos taken could send in testimony to how good the photos are to encourage more families to participate next year.



BUNNINGS BBQ

We raised \$1800 which was \$700 more than last year. We had some new volunteers this year which was great. It was a very successful day. We will run this again next year. SD will make inquiries to see if we can do two barbeques. NR suggested one at Taren Point and one at Kirrawee.

COMMUNITY SPONSORSHIP

Organising this is an ongoing process. SD is writing up packages at the moment for the LED board. Discussions were held about the possibility of a wooden sponsor's board. Concerns were raised that people drive past quite quickly and don't have time to see many names on the board an LED board. Most people did not support the idea of a wooden board.

DISCO

The next disco will be on Friday, 13 November and will be a spooky theme. We will have a barbeque and it will be different to previous discos. The night will include a games night. The age groups of the children will change to K-3 and 4-6 so that the games are more age appropriate. There will be prizes on the night. We are looking at changing the format of the disco as numbers are dropping off for the older years. We thought by changing the format to something like a family fun night with games, competition, teams and prizes that it might increase numbers. The kids will still be able to dance and the night will be extended till 8.15pm. There will be two separate fliers made to pitch each disco to each age group.

CHRISTMAS RAFFLE

The decision was made to raffle the Shark's shirt at Christmas.

The Christmas Concert will be 10am on Thursday, 10 December. The wrapping of donations for the raffle will be on Friday, 4 December. Donations for the Christmas raffle will be made on Tuesday, 1 December and it will be a mufti day.

9. Canteen Report

NR presented the canteen report (see attachment 2).

Due to power outage to the hall & canteen in the September holidays between Tuesday, 29 September & Tuesday, 6 October, we were forced to dispose of all the food in the upright fridge/freezer & both large freezers. SF is going to lodge an insurance claim with the Department. Total loss is \$1303 as per attached spreadsheet.

Thank you to Pam for spending the final day of her holidays here cleaning out the spoiled food.

Children are no longer able to order marshmallows, chips or any other foods that are sold at the window during lunch time. With volunteer numbers dwindling, we need to streamline the lunch order process so Pam is able to complete all orders each day. The time it takes to put marshmallows etc into order bags whilst writing up the orders each morning is getting out of hand.



Any children who continue to order window foods with their lunch order will have the money returned on the bag so they can come to the window during lunchtime like all other children do.

Motion: To accept the Canteen Report.

Moved: Kristy Powles

Seconded: Mel McCormick

Motion carried.

10. Uniform Shop Report

Uniform Shop report was presented by MM (see attachment 3).

MM presented August and September reports.

Motion: To accept the Uniform Shop Report.

Moved: Penny Borrill

Seconded: Katie Macintyre

Motion carried.

11. General Business

PB – Noticed while reading The Leader that David Jones have put out a requests for school choirs who might be interested in supplying small videos of their choir performing and they will select schools to perform at Christmas time.

RH – a parent has requested hand sanitiser in the class rooms. Some schools add it to the shopping list for parents to supply hand sanitiser at the start of the year. SF will add to the list for parents to donate waterless sanitiser to the class room.

CJ – Is the school considering adding football to PSSA sport next year? SF - school is looking at list of sports available which may include football but soccer will stay.

KP - What we are looking at for class numbers next year? SF has two plans - a plan for 13 classes and a plan for 14. Numbers always changing.

Before and after school care update – SF has met with Marilyn Smith and she took on everything raised about the before and school care. Marilyn didn't agree with some of the issues raised about the preschool. There will be some recarpeting and painting. They are going to work together fix the problems. SF concerned about parents not wanting to bring their kids to our school because of the before and after school care. The lease for the preschool has just been renewed for five years. SF wishes she was aware of the problems before the lease was resigned. Meetings are continuing.

Motion: To approve expenditure of up to \$850 for SD to purchase sausages and prizes for the disco night.

Moved: Danni Ruming

Seconded: Kristy Powles

Motion carried



Next meeting will be Tuesday, 17 November 2015 at 7pm.

RH declared the meeting closed at 10.55am.

Action Items 2015

Item	Action	Responsible Person	Status Update
1	Online ordering for uniform	RH	Still outstanding
2			
3			
4			
5			

Gymea North Public School P & C Association
Bank reconciliation as at 30th September 2015

Opening Balance	\$ 35,903.85
Add deposits for month	
bank interest	\$ 14.68
5c Friday	\$ 39.00
5c Friday	\$ 72.90
5c Friday	\$ 0.50
Ritchies store donation	\$ 21.21
5c Friday	\$ 80.95
Sharks fundraising tickets	\$ 670.00
Fathers day ticket layby sales	\$ 277.20
Fathers day takings	\$ 2,015.05
Total deposits	\$ 3,191.49
Less payments for month	
nil presented	
Total Payments	\$ -
Current Bank statement balance	\$ 39,095.34
Add outstanding deposits	
Less unpresented cheques	
Balance	\$ 39,095.34
Less commitment to school for multi purpose court	-\$ 20,000.00
	\$ 19,095.34

Canteen report as at 30 September 2015

Details	DR	CR
Opening Bank Balance as at 1 Sept 2015		\$4,037.95
Plus Income:		
Interest		3.22
Takings during Sept		4,673.25
Less Expenditure:		
#327342 Bunney's Inv 209354 – fridge repair	148.50	
#327343 P Sunderland w/e 3 Sept	343.86	
#327344 Global Inv 2047	1,022.95	
#327345 P Sunderland w/e 10 Sept	343.86	
#327346 Global Inv 2258	648.83	
#327347 P Sunderland w/e 17 Sept	343.86	
Subtotal	<u>\$2,851.86</u>	<u>\$8,714.42</u>
Closing Balance as at 30 September 2015		<u>\$5,862.56</u>
Less Outstanding Cheques:		
#327348 P Sunderland w/e 8 Oct	343.86	
#327349 P Sunderland Fresh Food Term 4	600.00	
#327350 Global Inv 2702	<u>1,056.63</u>	
	<u>\$2,000.49</u>	
Funds Available:		<u>\$3,862.07</u>

Power Outage

Due to a power outage to the hall & canteen in the Sept holidays between Tuesday 29 September & Tuesday 6 October, we were forced to dispose of all the food in the upright fridge/freezer & both large freezers. Sandra is going to lodge an insurance claim with the Dept. Total is \$1303 – as per attached spreadsheet.

Thank you to Pam for spending the final day of her holidays here cleaning out the spoiled food

Children are no longer able to order marshmallows, chips or any other foods that are sold at the window during lunch time. With volunteer numbers dwindling, we need to streamline the lunch order process so Pam is able to complete all orders each day. The time it takes to put marshmallows etc into order bags whilst writing up the orders each morning is getting out of hand.

Any children who continue to order window foods with their lunch order will have the money returned on the bag so they can come to the window during lunchtime like all the other children do.

GyMEA North Public School Canteen

List of spoiled items due to power outage during September holidays 2015

Supplier: Global Quality Foods	Quantity	Cost per unit	Sub total	GST	Total
Meat pies (box of 24)	1	\$ 37.15	\$ 37.15	\$ 3.72	\$ 40.87
Sausage rolls (box of 40)	1	\$ 41.30	\$ 41.30	\$ 4.13	\$ 45.43
Chicken nuggets (box of 10 bags)	3	\$ 113.31	\$ 339.93	\$ -	\$ 339.93
Chicken tenderloins (box of 5 bags)	1	\$ 70.30	\$ 70.30	\$ -	\$ 70.30
Chicken burgers (5kg bag)	1	\$ 59.76	\$ 59.76	\$ -	\$ 59.76
Mini meat pies (box of 90)	1	\$ 40.05	\$ 40.05	\$ 4.01	\$ 44.06
Spring rolls (box of 40)	2	\$ 12.10	\$ 24.20	\$ -	\$ 24.20
Lasagne (box of 24)	2	\$ 45.25	\$ 90.50	\$ 9.05	\$ 99.55
Twista pasta (box of 24)	1	\$ 45.25	\$ 45.25	\$ 4.53	\$ 49.78
Potato gems (2 kg bag)	6	\$ 6.45	\$ 38.70	\$ -	\$ 38.70
Jelly Sticks (box of 12 packets/30 each pack)	3	\$ 27.40	\$ 82.20	\$ -	\$ 82.20
Yogo Snapz (box of 16 packets/10 each pack)	2	\$ 27.70	\$ 55.40	\$ 5.54	\$ 60.94
Sunny boys (box of 36)	3	\$ 18.95	\$ 56.85	\$ 5.69	\$ 62.54
Juice cups (box of 96)	3	\$ 26.50	\$ 79.50	\$ -	\$ 79.50
Moozies (box of 50)	4	\$ 28.00	\$ 112.00	\$ 11.20	\$ 123.20
Quelch sticks (box of 144)	2	\$ 36.95	\$ 73.90	\$ 7.39	\$ 81.29
Total for Global Foods					\$ 1,215.94
Supplier: Unilever					
Callipo (box of 42)	4	\$ 22.15	\$ 88.60	\$ 8.86	\$ 97.46
Total for Unilever					\$ 97.46
Total out of pocket					\$ 1,313.40