



General Meeting

Tuesday, 16 September 2014

In attendance

Nicole Royan (NR)

Christy Jessep (CJ)

Danielle Ruming (DR)

Julie McQuilty (JM)

Lynne Graham (LG)

Tamlyn Mears (TM)

Heather Locker (HL)

Kirsty Ettrick (KE)

Sallie Wilson (SW)

Rachel Petersson (RP)

Kath Wilson (KW)

Sandra Forman (SF)

Agenda Items

1. Welcome & Apologies

NR opened the meeting at 7.05pm.

Apologies were received from the following members:

Bec Hembling, Tanya Kerr, Sarah Dunne, Sally Fallah, Maryanne Topple, Deb Sykes, Debbie Whitam, Marnie Szeles, Violeta Trajcevska, Lisa Fox, Michelle Waring, David Bourke, John Richards, Melinda McCormick

2. Minutes of the Previous Meeting

Motion: To accept the minutes from the previous meeting.

Moved: Lynne Graham

Seconded: Danni Ruming

Motion carried.

3. Actions and business arising from the minutes of the previous meeting

Nil

4. Correspondence

Nil



5. Principal's Report

KINDERGARTEN ORIENTATION

Kindergarten Orientation will be on Thursday, 16 October 2014. We have accepted almost all out of area enrolments. We are looking at three straight kindergarten classes. We have taken siblings as in area which brings us to 58. Jan Donoghue has relinquished her position and is retiring. That position will be filled. School would like a teacher with early childhood experience for K-2.

SF asked if the P & C could facilitate a morning tea at the conclusion of the Kindergarten orientation.

On Friday, 17 October there will be choir, band and sports photos.

SCHOOL PLAN

We are at the end of our three year plan. We are starting to write the future three year plan. Community consultation will happen. SF has invited the school community along to a School Planning Consultation Meeting. The meeting will allow key stake holders (parents, grandparents, carers and other people interested in the future of our school) to have input in to the 2015-2017 plan. The meeting will be held early in term 4. Date will be in newsletter. Would like parent/community forum next term.

There is information on website. There is a survey part A and part B. Parents are encouraged to complete survey to assist with planning.

SCHOOL CAPTAINS

Next term students can 'self nominate' and put forward their case to be Captain for 2015.

CREATE SOUTH

Some of our students were selected to be involved in CREATE South workshops. This is for gifted and talented students across three days which will end in a performance at the Sutherland Entertainment Centre. The students will work with selected students from a range of schools.

MAINTENANCE

There are leaks in the roof which have caused rotting batons in the roof of the preschool at a cost of \$3200.

PLAYGROUND EQUIPMENT

SF got brochures for playground equipment. A person from this company will come to a P & C meeting next term to discuss with us.

NAPLAN

Naplan results are back and we are able to access the data. Year 3 there was a growth in reading. In spelling, grammar and punctuation we have slightly gone back. Numeracy stayed the same.

Year 5 Literacy has shown improvement. Numeracy for year 5 SF was not happy with.

**LISA FOX**

It is going to cost \$5000 per semester to keep Lisa Fox.

6. Chaplain's Report

Nil

7. Treasurers Report

Nicole Royan presented the Treasurers report (see attachment 1).

Motion: To accept the Treasurers Report.

Moved: Rachel Petersson

Seconded: Sallie Wilson

Motion carried.

8. Fundraising Report**FATHER'S DAY STALL**

The Father's Day stall took \$2366. We spent \$1363.19 which saw a profit of \$1002.81.

BUNNINGS BBQ

We have the following volunteered:

ALL DAY 0830-1630 - Dave, Sarah and Mel McCormack

0930-1130 x 1

1230-1430 x 2

1030-1230 x 1 (is available to stay longer if needed).

A plan for the day has been emailed to the volunteers. Dave has confirmed he is ordering the onions. Sausages will go into the canteen on Saturday afternoon.

DISCO

Next disco is on Friday, 14 November 2014. We need to agree on a theme. It has been suggested that kids wear their favourite sports gear. This can be from a sport they support or a team they play in. Girls can wear dance or gymnastics costumes.

It has also been suggested that we merge the junior and senior discos. SD not keen mostly for safety reasons. DS (not present) has suggested it might put the older kids off attending as it is not cool to hang out with the younger kids. It was decided not to do a BBQ at the disco.



MOVIE NIGHT UPDATE

Letters and invoices have gone out to all sponsors. Money and logos to be back by 27 September. A1 Design and Print are going to print off flyers ready to go in kindy packs on 16 October. SD asked if we should sell raffle tickets at orientation. Tickets to go on sale shortly after.

SD asked if NR happy for snow cones instead of slushies. It was decided that mocktails are not a good idea. SF reminded committee that sponsorship must be 'supported by' not 'sponsored by' and the emblem can not be bigger than the DEC emblem.

9. Canteen Report

NR presented the canteen report (see attachment 2).

Motion: To accept the Canteen Report.

Moved: Rachel Petersson

Seconded: Sallie Wilson

Motion carried.

Canteen roster went out yesterday. Term 4 often has people cancelling. Pam has a list of people she can call on. No ants yet. Drain in the kitchen sink is blocked but Christopher is coming in to have a look. Peter is back in the holidays so NR will put it in the book for Peter.

10. Uniform Shop Report

Uniform Shop report was presented by DR (see attachment 3).

Uniform shop will be open for half an hour during orientation and from 3.30pm on the Stepping Stones day. Saturday, 17 January 2015 the uniform shop will be open.

The current lap top has died and we are looking for a second hand lap top to be donated. The lap top only needs word and excel on it.

11. General Business

HL - A parent at a different school has mentioned a program called POP where you can pay everything online. HL is concerned that some of the notes sent home are not making it on to the website.

LG - Is there any plan to get rid of baseball caps and replace with proper hats? Has it been brought up before? The current caps are not recommended by the cancer council. CW suggested K-2 wear bucket hats and the 3-6 kids who don't wear a bucket hat are encouraged to put on sun cream. SF said it is generally the school community who decide the uniform. Perhaps it should be put back out to the school community.



Next meeting will be Tuesday, 21 October 2014 at 7pm.

NR declared the meeting closed at 7.55pm.

Action Items 2014

Item	Action	Responsible Person	Status Update
1	Online ordering for uniform	RH	Still outstanding
2			
3			
4			
5			

GyMEA North Public School P & C Association
 Bank reconciliation as at 31st August 2014

Opening Balance	\$	24,158.81
Add deposits for month		
Bank interest	\$	22.20
5c Friday	\$	52.40
Disco money	\$	1,422.15
Hokey Pokey BBQ and canteen	\$	1,470.60
Cakes stall-Hokey Pokey	\$	638.10
Canteen wages reimbursed	\$	6,883.83
5c Friday	\$	35.60
Ritchies store donation	\$	14.40
5c Friday	\$	52.00
	\$	101.35
Total deposits	\$	10,692.63
Less payments for month		
GNPS-Extra Chaplaincy hours	\$	1,603.60
Mrs S Bourke-Disco BBQ	\$	131.10
Canteen wages	\$	343.86
Moon & Back-fathers day stall gifts	\$	506.68
Master Catering Services-Markets BBQ	\$	226.00
Canteen wages	\$	343.86
S Dunne-Markets drinks/napkins	\$	95.47
S Dunne-Hokey Pokey drinks	\$	25.58
Big Screen Productions Movie night deposit	\$	429.00
Canteen wages	\$	343.86
Scholastic Australia-books	\$	369.00
Canteen wages	\$	343.86
Keypad Interactive-Overcams	\$	2,648.80
GNPS Wireless system (Wifi)	\$	2,091.32
Total Payments	\$	9,501.99
Current Bank statement balance	\$	25,349.45
Add outstanding deposits		
Less unrepresented cheques		
Balance	\$	25,349.45

Gymea North Public School P & C Association
 Reconciliation as at 31st July 2014

Opening Balance \$ 26,669.48

Add deposits for month

Bank interest \$ 22.62
 Scholastic Commission \$ 211.41
 Ritchies Store donation \$ 30.68
 5c Friday \$ 38.60
 5c Friday \$ 42.20

Total deposits \$ 345.51

Less payments for month

18.06 Scholastic Aust \$ 360.50
 27.06 S.Dunne cake boxes-markets \$ 368.42
 20.06 S Dunne poppers for disco \$ 88.83
 Canteen Supervisor wages \$ 229.24
 Canteen Supervisor wages \$ 343.86
 ATO-Withholding tax June 14 \$ 100.00
 REST-Canteen Superannuation \$ 116.63
 Smart Fundraisers-Fathers Day stall \$ 338.00
 Canteen Supervisor wages \$ 343.86
 Jetset Enterprises-Fathers Day stall \$ 518.51
 12.06 N Royan-Disco volunteer food \$ 48.33

Total Payments \$ 2,856.18

Current Bank statement balance \$ **24,158.81**

Add outstanding deposits

Less unpresented cheques
 Keypad Interactive-Hovercams \$ 2,648.80
 S Dunne-Markets drinks/napkins \$ 95.47
 Master Catering Services-Markets BBQ \$ 226.00
 Mrs S Bourke-Disco BBQ \$ 131.10
 Moon & Back-fathers day stall gifts \$ 506.68
 GNPS-Extra Chaplaincy hours \$ 1,603.60

Balance \$ **18,947.16**

Canteen report as at 31 August 2014

Details	DR	CR
Opening Bank Balance as at 1 August 2014		\$14,082.15
Plus Income:		
Interest		11.97
Takings during August		<u>3,837.40</u>
Less Expenditure:		
#327290 Tropical Slush Inv 5066	456.00	
#327291 GNPS P&C Canteen Wages T1 2014	3,753.26	
#327292 GNPS P&C Canteen Wages T2 2014	3,130.57	
#327293 Global Inv 61282	732.31	
#327294 Global Inv 61675	<u>893.86</u>	
Subtotal	<u>\$8,966.00</u>	<u>\$17,931.52</u>
Closing Balance as at 31 August 2014		<u>\$8,965.52</u>
Less Outstanding Cheques:		
#327295 Global Inv 62055	\$935.19	
Funds Available:		<u>\$8,030.33</u>

P&C Uniform Shop Report for Meeting 16th September 2014

Financial Details for August 2014	
Sales Figures	\$682.00
Profit Total	\$223.01
Account Balance as @ 31 st August 2014	\$11,213.35
Outstanding Cheques Total	\$0.00
Outstanding Invoices	\$0.00
Stock Value	\$32,564.74

- The school uniform will be displayed above the shop on the orientation day and will be open from 9am – 9.25am. The uniform shop will also be open for the Kindy 2015 children on the 3 Stepping Stones days from 3pm – 3.30pm
- Our laptop we use for our record keeping has died. If anyone has or knows someone who has one they would like to donate to the uniform shop it would be greatly appreciated. We use Word & Excel files. We will also advertise in the newsletter next term.